

## **SUMMER THEATER CAMP JOB POSITIONS AND DESCRIPTION FOR INTERNS**

### **We ask that all of our staff possess the following basic qualities:**

- General assistance during the camper's dress rehearsals and show
- Punctual, organized and can stick to a deadline.
- Self-motivated, creative and energetic.
- Able to work independently and as part of a team.
- Work effectively and positively with fellow team members.
- Have patience and a nurturing attitude with young children.
- Able to keep campers attentive and motivated and make learning fun.
- Able to manage and resolve unexpected situations on a regular basis.
- Able to lift to 25 lbs., walking, and standing for long periods of time.
- Must be available during show weeks, which includes evening performances.
- Must be available for all camp dates (4 or 8 weeks) and the 1 day training session (date is TBD)

### **NOTE:**

Some of the following positions are volunteer and some are paid with a small stipend. This decision will be made based on the experience on your resume. Please indicate on your application if you are not willing to accept a volunteer position.

### **Teacher's Assistant**

- Supervision and help during arrival, dismissal and lunch.
- Help execute the teacher's curriculum.
- Help execute the teacher's show blacking, choreography and music
- Manage campers during restroom breaks and tours.
- Set up, direct and supervise during arts and crafts.
- Needed at all three locations (Broward Center, Nova Southeastern, & Aventura)

### **Music Director/Teacher**

- Possess ability to read sheet music and play the piano.
- Possess ability to teach basic singing techniques, harmonies and rhythms.
- Have a creative approach to teaching the above-mentioned skill.
- Needed at all three locations (Broward Center, Nova Southeastern, & Aventura)

### **Choreographer/Dance Teacher**

- Possess ability to teach the basics of tap, jazz, and ballet
- Possess ability to choreograph age appropriately
- Possess ability to choreograph in different Broadway styles and hip-hop.
- Have a creative approach to teaching the above-mentioned skill.
- Needed at all three locations (Broward Center, Nova Southeastern, & Aventura)

### **Assistant Stage Managers/Theater Administration Interns**

- Basic knowledge in most aspects of Stage Management and Technical Theater.
- Willing to learn and participate in aspects of Theater Administration.
- Must have basic computer skills and knowledge of EXCEL, WORD and social media platforms.
- Should be proficient at multi-tasking and working with deadlines.
- Willing to bring in and use their own laptop.
- Needed at all three locations (Broward Center, Nova Southeastern, & Aventura)

### **Photographer and Videographer**

- Video record day to day classes, rehearsals, and activities of all age groups at all venues.
- Possess ability to use software to edit film the above-mentioned video.
- Execute a creative video that uses effects, overlays, background music, voice overs, text, etc.
- Proficient at taking high quality still pictures.
- Should have their own video camera and still camera.
- Needed at all three locations (Broward Center, Nova Southeastern, & Aventura)

### **Costume Assistant**

- Assist with camper measurements where needed.
- Assist with making, buying, or pulling costumes from various sources.
- Assist with costume fittings prior to show week.
- Assist with setting up, breaking down, cleaning, transporting costumes and dressing rooms during rehearsals, shows and post show.
- Assist with costume changes during shows.
- Willing to learn how to hand sew and use sewing machine.
- Needed at Broward Center location only.

### **Technical Assistant (set, props, lights, sound)**

- Must be at least 18 years of age
- Must be able to lift at least 75 lbs.
- If is helpful but not necessary to possess artistic skills
- Assist with pulling, building, buying, painting set pieces and props.
- Assist in load-in and load-out of all shows
- Assist in scene changes during shows.
- Assist with the creative design of lighting the shows
- Assist with placing microphones and assessing sound quality
- Needed at Broward Center location only.